Photo (Optional)

## DIOCESE OF LAKE CHARLES CATHOLIC SCHOOLS TEACHER EMPLOYMENT APPLICATION ST. MARGARET CATHOLIC SCHOOL

Revised 07/2015

In compliance with federal and state equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, sex, national origin, age, marital status, or the presence of a non job-related medical condition or handicap. There may occasionally be positions vacant, which require knowledge of the Catholic faith. In those circumstances, knowledge of the faith becomes a qualification, but it is not always necessary that the applicant be Catholic.

PERSONAL INFORMATION					
NAME:					
ADDRESS:  Street City State Zip How Long?					
TELEPHONE ( ) ( ) Email					
D.O.B. / / PLACE: SOCIAL SECURITY # U.S. CITIZEN? TYES TO NO					
RELIGION CHURCH PARISH					
OPTIONAL INFORMATION					
CONDITION OF HEALTH  Any Physical Disabilities?   YES  NO					
If yes, please explain:					
Any Limitations to Work?					
STATUS Single Married Separated Divorced Widowed RELIGIOUS: Sister Brother Deacon Priest ORDER					
SPOUSE'S NAME Place of Employment Occupation					
Any Children?					
REQUIRED INFORMATION					
Do you have a valid driver's license? ☐ YES ☐ NO Do you have transportation at your disposal? ☐ YES ☐ NO					
Has your driver's license ever been suspended or revoked? ☐ YES ☐ NO					
Do you use illegal Drugs? ☐ YES ☐ NO					
Have you ever been accused of, or has a civil or criminal complaint ever been filed against you, alleging sexual abuse, or neglect of a minor?   NO					
Have you ever been convicted of a felony? ☐ YES ☐ NO If yes, please give details:					

	EDUCATIONAL BACKGROUND								
NAME OF SCHOOL / UNIVERSITY CITY, STATE & ZIP CODE			DATES ATTENDED	MAJOR	MINOR	DEGREE or NUMBER OF HOURS	DATE RECEIVED		
Total Educ	ational Hours	s (	Other Quali	ied 1	Teaching Fields &	Number of Cred	its		
					CERTIF	ICATE(S)			
STATE				ERTIFICATE NUMBER	AREAS	OF CERTIFICA	TION AS LISTED ON CEI	RTIFICATE	
Professional Organizations Membership									
Hobbies, Other Interests and Skills									
OTUDENT TEACUING									

STUDENT TEACHING						
LOCATION & COMPLETE MAILING ADDRESS (Include Zip Code)	DATE	GRADE LEVEL	NAME OF SUPERVISOR			

TEACHING EXPERIENCE						
SUBJECT	GRADE	SCHOOL	COMPLETE MAILING ADDRESS (Include Zip Code)	DATE(S)	ANNUAL SALARY	

ADMINISTRATIVE EXPERIENCE								
POSITION	SCHOOL / BUSINESS	COMPLETE MAILING ADDRESS (Include Zip Code)	DATE(S)	ANNUAL SALARY				
	OTHER WORK EXPERIENCE							

REFERENCES  (Two character references and three professional references required)						
TYPE	NAME	COMPLETE MAILING ADDRESS (Include Zip Code)	TELEPHONE NUMBER	YEARS KNOWN		
Character (No Relatives)						
Character (No Relatives)						
Education or Business						
Education or Business						
Education or Business						

## ANSWER THE FOLLOWING QUESTIONS BY MARKING "YES" OR "NO". ALL "YES" ANSWERS MUST BE EXPLAINED FOR THIS APPLICATION TO BE CONSIDERED.

<u>1.</u>	Have you for any reason been suspended, dismissed or asked to resign a teaching position?	□ YES - -	□ NO
<u>2.</u>	Have you ever had a teaching certificate denied, dismissed, revoked or suspended?	- □ YES -	□ NO
<u>3.</u>	Have you ever refused or failed to fulfill an employment contract at any school?	- - <u> </u>	□ NO
<u>4.</u>	Have you ever been discharged from the military for any reasons other than honorable?	_ YES	□ NO
<u>5.</u>	Have you ever been found guilty for immoral conduct?	□ YES	□ NO
<u>ANS</u> 1.	WER ALL OF THE FOLLOWING QUESTIONS. USE A SEPARATE SHEET IF NECES  Why do want to work in a Catholic School?	SSARY.	
2.	Please describe any additional training, qualities or experiences that you have had that would be position for which you are applying.	e an asset ir	<u>า the</u>

3.	Describe the issues facing Catholic education today	<u>ay.</u>
<u>4.</u>	From your personal and professional experience v	what could you bring to this Catholic School?
THE F	OLLOWING IS AN IMPORTANT PART OF THE A	PPLICATION AND SHOULD BE READ CAREFULLY.
I unde understal and Code practices I auth I authoriz liability ar and volur I certi	rstand that the information I have provided shall be verified by conditated that if my responsibilities/ministry involves contact with minors of Professional Conduct of the Diocese of Lake Charles and the neither the existence of the procedures and practices, nor the solution to the Diocese of Lake Charles and/or the school to verify any set all persons having knowledge of myself or my records to release the procedures of the provides information. I also agree to teers thereof, from any and all liability or claims that may arise for	ntacting any person or organization that may have information concerning me. I also I must undergo a criminal background check. I agree to abide by the rules, policies, e school and while the school may have in effect certain personnel procedures and nool's use or failure to use them, creates any obligation between the school and myself. Statements made by me on this application and on any other form(s) completed by me. See such information to the school. I hereby release and agree to hold harmless from to hold harmless the Diocese of Lake Charles, the school and the officers, employees,
	Applicant's Signature	 Date